

Job Announcement

The Round Valley Indian Housing Authority in Covelo, CA is accepting applications for:

BUILDING HORIZONS PROGRAM MANAGER

The Manager must provide overall management of the BH Program, facilities and property; works with other collaborative members and organizations in the community; responsible for providing recreational, educational, and cultural activities for the youth of the RVIHA Piner and Tribal Winds Subdivisions; supervises BH Facilitators; oversees screening, recruitment, and monitoring of all volunteers; prepares all written reports for the BH Program; develops and implements annual and weekly calendars of events; monitors BH program budget; takes a lead role in coordinating, developing, and presenting cultural activities, programs, arts and crafts; creates, organizes and conducts sports and recreational activities for the youth; creates appropriate mentoring opportunities for the youth, have good oral and written communication skills; be able to work some evenings and weekends.

Applicant must be willing to submit and be able to pass a pre-employment drug screening and possess a valid California Drivers License.

DEADLINE TO APPLY: OPENED UNTIL FILLED

Salaried Position. D.O.E

Contact ROUND VALLEY INDIAN HOUSING AUTHORITY at (707) 983-6188

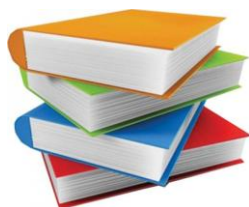
For more information or for an application, or copy of job description

Applicant must submit a complete application including a letter of interest, a resume, and a copy of a valid California Drivers License to the;

Round Valley Indian Housing Authority

PO Box 682 Covelo, CA. 95428.

Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code Sec. 472 and 473). Other than the above the Round Valley Indian Housing Authority is an equal opportunity employer.



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