

# JOB ANNOUNCEMENT



**Closing Date: Friday, February 7, 2020**



## CUSTODIAL/GROUDSKEEPER

- SALARY RANGE: \$ 13.00 per hour/DOE
- SUPERVISOR: Maintenance Supervisor
- % OF TIME: Part time 20-25hrs/week (subject to change by season)



### GENERAL RESPONSIBILITIES:

Provide general custodial and minor maintenance duties throughout the RVIHA Administration, Building Horizons, and Housing community. Duties include, but are not limited to: regular cleaning of offices, bathrooms, floors, walls, windows, etc; maintain outside area by cutting grass, pulling weeds, watering, sweeping, painting, etc. Some experience in minor carpentry, plumbing, electrical, painting and landscaping a plus. Must be able to effectively work with staff and tenants of the RVIHA, follow directive and work as a team player.



**Applicant must be willing to submit and be able to pass a pre-employment drug screening and MUST possess a valid California Driver's License.**

**You may pick up an application and a detailed job description at the Round Valley Indian Housing Authority 115-B Concow Blvd. Covelo, Ca. 95428**

**Submit complete application including a letter of interest and resume, to the Round Valley Indian Housing Authority  
PO Box 682 Covelo, CA. 95428.**