

JOB ANNOUNCEMENT



Closing Date: Friday, September 13, 2019



CUSTODIAL/GROUDSKEEPER

- Seasonal variable hours (25-40) per week
- Hourly Wage DOE
- Schedule of hours subject to change



GENERAL RESPONSIBILITIES:

Provide general custodial and minor maintenance duties throughout the RVIHA Administration, Building Horizons, and Housing community. Duties include, but are not limited to: regular cleaning of offices, bathrooms, floors, walls, windows, etc; maintain outside area by cutting grass, pulling weeds, watering, sweeping, painting, etc. Some experience in minor carpentry, plumbing, electrical, painting and landscaping a plus. Must be able to effectively work with staff and tenants of the RVIHA, follow directive and work as a team player.



Applicant must be willing to submit and be able to pass a pre-employment drug screening and MUST possess a valid California Driver's License.

You may pick up an application and a detailed job description at the Round Valley Indian Housing Authority 115-B Concow Blvd. Covelo, Ca. 95428

**Submit complete application including a letter of interest and resume, to the Round Valley Indian Housing Authority
PO Box 682 Covelo, CA. 95428.**