

# Request for Proposal

## Architectural Services

For

### Round Valley Indian Housing Authority

115-B Concow Blvd.

P.O. Box 682

Covelo, CA 95428

707. 983.6188

Fax: 707. 983.9678

Contact: Milo Pina, Procurement Officer

The Round Valley Indian Housing Authority (“RVIHA”) is requesting proposals from experienced businesses that provide Architectural Services with experience in residential and green building.

The successful company will work with the Project Manager and Force Account to provide the design and specifications for thirty-two 3-bedroom homes +/- 1,500sf/unit and one community center building +/- 8,000sf.

The following criteria will be used in evaluating proposals:

- Demonstrated understanding of the project.
- Experience and qualifications of managers and designers, including unique experience and approach of consultant firm that may enhance the services provided. The RVIHA has a strong desire to move towards “green” building and a strong preference for LEED Certified Architects and/or designers.
- References (particularly those associated with Indian Housing Authorities or other Native American entities) and relevant work performed for those references.
- Willingness and demonstrated ability to meet deadlines.
- Innovative ideas in the discussion of insights on design features related to “green” building the Consultant team may have and could pursue if hired by the RVIHA.

The firm or entity submitting the proposal is expected to provide a proposed cost and a fee schedule. This request is not restricted to Indian firms; however, preference will be given to Indian owned enterprises. Any proposal claiming Indian Preference must submit a Qualification statement. To be considered responsive, proposals must contain a statement describing how the provider will apply Indian preference (IP) in subcontracts, training and employment. The Housing Authority does not maintain lists of minority firms.

Proposals must be received by Friday, November 8, 2013 no later than 2:00 pm. The Price Quote must be marked, “Quote for Architectural Services” and addressed to:

Round Valley Indian Housing Authority  
ATTN: Milo Pina  
P.O. Box 682  
Covelo, CA 95428

Price quotes received after the date specified shall be considered unresponsive.

The Round Valley Housing Authority reserves the right to accept or reject any or all proposals and to waive any informality in the quotes received, consistent with the regulations if it is in the best interest of the Round Valley Housing Authority.

The following nondiscrimination requirements are applicable: The Age Discrimination Act of 1975 (42 U.S.C. 6101-6107), Section 504 of the Rehabilitation Act of 1973 (2 U.S.C. 794). The Indian Civilian Rights Act (Title II of the Civil Rights Act

of 1968), and Indian Preference Title 25, U.S. Code Sections 472 and 473. Application of Federal Executive Order 11246 (Equal Employment Opportunity), Section 7 (b) of the Indian Self Determination and Education Assistance Act (25) U.S.C. 450e (b) will be enforced.

For more information, call Milo Pina at (707) 983-6188, ext. 32.